

## Otūmoetai Working Group Meeting Minutes



**Date:** 23 July 2024

**Time:** 3.00pm

**Location:** TCC L0 R1

**Attendees:** Ross Hudson (TCC), Paul Dunphy (BVL), Brendon Rope (Smartz), Amanda Lowry (CR), David Pearce (CR), Paula Neems (CR), Russell Gordon (CR), Mark Bates (HDT), Michelle Wood (TCC / minutes)

**Apologies:** Alison Law (TCC), Tina Harris-Ririnui (BVL), Shannon Hannah (EVO), Matt King (CR), Jenna Waite-Leonard (TCC)

<p>Agree previous minutes</p>	<ul style="list-style-type: none"> <li>Agreed.</li> </ul>
<p>Otūmoetai comparisons paper and Aquatic Strategy considerations. Papers attached to agenda (Brendon Rope)</p>	<ul style="list-style-type: none"> <li>Brendon Rope presented comparisons paper to the group.</li> <li>Correction – Paper states that Otūmoetai has three other swim providers within 5.5kms – there are actually no other swim providers within this radius.</li> <li>Some primary schools local to Otūmoetai have their own pools but no structured learning.</li> <li>Good signs that Otūmoetai pool could operate a similar model to the Taradale pool.</li> <li>Brendon advised that Taradale’s marketing is mostly word of mouth.</li> <li>Brendon to distribute National Aquatic Facilities Strategy once it has been published.</li> <li>Clarification was sought on the term “school recreational access”. Brendon advised that this is the ability to gain access into school pools in a recreational sense e.g. council partnerships that allow out of hours access.</li> </ul>
<p>DRAFT Condition Assessments – presentation from Mark Blake (Architecture HDT)</p>	<ul style="list-style-type: none"> <li>Mark Bates presented draft condition assessments overview presentation to the group.</li> </ul> <p><u>Summary</u></p> <ul style="list-style-type: none"> <li>As an aging facility, maintenance costs are significant and likely to increase.</li> <li>In the medium to long term, significant spend expected on:             <ul style="list-style-type: none"> <li>Building fabric.</li> <li>Concourse remediation.</li> <li>Pool water services and associated plantroom configuration.</li> <li>Accessibility upgrade.</li> <li>Renewal of bore and consent.</li> </ul> </li> <li>Geotechnical settlement risk has not been quantified as yet, and is underway.</li> </ul>

	<ul style="list-style-type: none"> <li>Community representatives requested the opportunity to review and feedback on the full draft condition assessment before finalization and publication.</li> </ul> <p><u>Geotechnical reports</u></p> <ul style="list-style-type: none"> <li>Beca Stage 1 geotechnical report should be ready in the next 2 to 3 weeks – in time for our next meeting. This will be covering site history and knowns, with an update on the monitoring that is underway</li> <li>Beca's full Geotechnical report is due in the new year.</li> <li>Geotech feeds into condition work undertaken.</li> </ul>
General Business	<ul style="list-style-type: none"> <li>Ross to provide Pool Network Plan for next meeting.</li> </ul>
Agreed Community Messaging	<ul style="list-style-type: none"> <li>It was suggested by RG and agreed by the rest of the group to publish the final condition assessment report after the next working group meeting allowing the whole group to review the draft and feedback any questions or clarifications.</li> <li>It was agreed that the comparison reports provided by Brendon can be published on the BVL website alongside the minutes.</li> </ul>
Next Steps	<ul style="list-style-type: none"> <li>All to review draft condition assessment report in order to move reports from draft to final at the next working group.</li> </ul>
Meeting closed	<ul style="list-style-type: none"> <li>Meeting closed 4.05pm</li> <li>Next meeting: 14 August 1.30pm-3.00pm</li> </ul>

### Previous Actions:

Date:	Responsible:	Actions Required:	Tracker:
19/06/2024	Amanda Lowry	Enquire whether administration of STOP Facebook page can be transferred to Amanda <i>Suzie is reluctant to give up the admin rights to the STOP Facebook page. It was agreed to continue posting updates to the BVL website. Wait and see what happens with new council and whether there will be a councilor representative on the working group.</i>	Complete
19/06/2024	Alison Law	Follow up STOP report with Suzie <i>Alison to reach out to Suzie in the next week.</i>	In Progress
19/06/2024	Paul Dunphy	Bring interim geotechnical assessment to next meeting. <i>To be covered in this meeting</i>	Complete
19/06/2024	Paul Dunphy	Redistribute example condition assessment to the group <i>To be covered in this meeting</i>	Complete

19/06/2024	Brendon Rope	Conduct comparison of catchment areas and bring to next meeting <i>To be covered in this meeting</i>	Complete
19/06/2024	Paul Dunphy	Distribute assessments before next meeting. <i>To be covered in this meeting</i>	Complete
19/06/2024	Matt King	Discuss with the chair of the primary schools cluster if they want to be part of the working group	Retain until next meeting

**Actions arising:**

<b>Date:</b>	<b>Responsible:</b>	<b>Actions Required:</b>	<b>Tracker:</b>
23/07/2024	Brendon	Distribute National Aquatic Facilities Strategy once published	Complete
23/07/2024	Ross	Provide Pool Network Plan for next meeting.	14 August
23/07/2024	All	Review draft condition assessment report	14 August