



Tauranga City

Otūmoetai Working Group Meeting Minutes

Date: 19 June 2024

Time: 2.00pm

Location: TCC L0 R1

Attendees: Alison Law (TCC), Ross Hudson (TCC), Tina Harris-Ririnui (BVL), Paul Dunphy (BVL), Brendon Rope (Smartz), Shannon Hannah (EVO), Amanda Lowry (CR), David Pearce (CR), Paula Neems (CR), Michelle Wood (TCC / minutes)

Apologies:, Russell Gordon (CR), Jenna Waite-Leonard (TCC),

Welcome and Introductions	<ul style="list-style-type: none">Alison welcomed the group, especially the new members David and Paula.Round the table introductions were made.Alison acknowledged Suzie Edmond's contribution to the group and advised Suzie has resigned from the working group.David Pearce has joined the group in place of Suzie and Paula is standing in for Glen.
Agree previous minutes	<ul style="list-style-type: none">The minutes of the previous meeting held on 21 May are ACCEPTED.It was clarified that HDT are the architects conducting the condition assessment work and they are the head consultant and have sub-contracted to BECA and geotech. HDT are recognised experts in designing aquatic facilities.It has been agreed to make the minutes publicly available on the Bay Venues website.
Update on Geotechnical Assessment	<ul style="list-style-type: none">Paul Dunphy provided an update.Beca are in the process of installing survey points as a baseline to monitor each month.First report will be based on the desktop review and other reports that have already been completed. The interim report will be ready in July. Paul to aiming to bring to next meeting provided the information is ready in time.Approval has been obtained to install survey points next to the Tennis Club.As time progresses and more information is available, more invasive measures may be required. Beca (James Griffith) will provide a recommendation as to whether we progress to a Stage 2.
Update on Condition Assessment	<ul style="list-style-type: none">Paul and Alison received a verbal update from HDT re progress on the condition assessment.The draft assessment will be ready for the next working group meeting.

	<ul style="list-style-type: none"> • Paul to redistribute an example assessment that includes pool services to the group.
<p>Facility Options – further to last meeting discussion (attachment for discussion)</p>	<ul style="list-style-type: none"> • Brendon covered off the Facility Options paper. • It was agreed by the group that all options we want to look at are included. • Feedback from the condition assessment will guide options. • Brendon outlined the Dolphin Academy pool and the model it operates. Could use as a potential case study. <ul style="list-style-type: none"> - Similar situation to Otūmoetai Pool. - Pool was closed by the Ministry of Education (MoE) and is on a school site. - Gained approval from the MoE to fix the asset and fundraised to re-roof. - During Business Case development MOU with an operator to operate post opening, and with the Swim Club to be a hirer. - Trust officially appointed third party occupier by MoE under a Lease with the school. - 5 local schools use the pool at scheduled times throughout the year. - Was originally opened as a Poolsafe pool. School needed assurance it would be run well and be supervised by pool lifeguard qualified staff. Is now Quality Pool accredited - Other than using the pool, the school does not have much involvement. A Trust looks after building and plant. The Operator is responsible for delivery. - Sport NZ are using the pool as a case study, especially for schools that are struggling with a pool. - Financially sustainable model. User funded – self sustaining. - Learn to Swim subsidises Water Skills for Life delivery and club hire. - Not open to the general public. No casual swimming opportunities. - Programme only timed pool. - Napier Aquatic Centre is a 5 minute drive away. - Pool is 25m and 1.8m at the deep end. - Good teaching pool. - Instructors are qualified as pool lifeguards. No need for separate lifeguards on deck. - Grants and fundraising are being used for capital expenditure to get the pool up to speed. Once up to spec, rent will be put aside for renewals, depreciation etc. - Operator receives all the revenue and then pays rent to the Trust. - Given the subsidising of community activity the operator is almost a social enterprise. - Learn to Swim price \$20.50 per lesson. - Swim school numbers – 450-500 for 48 weeks of the year – perpetual.

	<ul style="list-style-type: none"> - 5 lanes – 2m wide. Pool width 10m. - Large population catchment. Two other swim schools and an aquatic centre are in the catchment. - Learn to Swim is user pays. Water Safety for Life is a mix of funding and user contribution. Schools are charged per child/per lesson - Heating is via electric heat pump and is a cost to the operator (electricity). Solar is being looked at. Capability for solar was included in the roof design. - Temp sits at 29 degrees, the lowest tolerable for aquatic education but the highest for squad swimming. <ul style="list-style-type: none"> • The group agreed that this information from Brendon was useful to understand what different options there may be. • Brendon to conduct comparison of catchment areas between Dolphin Academy pool and Otūmoetai pool and bring to next meeting
<p>Agreed Community Messaging</p>	<ul style="list-style-type: none"> • Agreed on-going, up to date messaging will be on the Bay Venues website. Include meeting minutes after each meeting and condition assessments when available. Bay Venues webpage to be advertised through Bay Venues and TCC channels. • Website to be updated after each meeting once the minutes are available. • Amanda suggested she could speak with Suzie about being the administrator for the STOP page to support community communications. • Need to think about other ways to keep the community updated and informed. • Otūmoetai Pools website – paragraph about ‘intrusive condition assessment work scope’ needs to be re-worded. Leave the title but include “onsite” wording.
<p>General</p>	<ul style="list-style-type: none"> • Discussion took place about whether representation on this working group should be sought from the primary schools cluster. Matt will follow this up with the chair of the cluster. • Discussion took place around why election candidates need to step down from the working group whilst campaigning. • Alison advised the decision has been made the by the TCC Chief Executive based on independent advice from Warwick Lampp. Staff are acting under instruction from the CE. • It was noted that Glen Crowther has a lot of historical knowledge and his absence from this group is a concern from that perspective. Alison advised that members from the working group could connect with Glen to ask his view if they thought appropriate. • There is one more meeting before the election. If not elected, candidates are able to come back to the group. • Mark Bates and Nick Yannakis to present the findings from the condition assessments at the next meeting.

	<ul style="list-style-type: none"> Paul to distribute assessments before next meeting. Next meeting to be rescheduled.
Meeting closed	<ul style="list-style-type: none"> 3.21pm

Previous Actions:

Date:	Responsible:	Actions Required:	Tracker:
21/05/2024	STOP	STOP group to meet and decide how David/Suzie should be involved in the working group. Amanda to enquire if she can be an admin for the STOP Facebook page	
21/05/2024	STOP	Invite David to next meeting.	Complete
21/05/2024	Brendon Rope	Brendon to wrap up what has been discussed at the meeting and provide a summary that covers different options/framework to use as a starting point for the next meeting.	Complete
21/05/2024	Suzie Edmonds	Complete STOP report.	Not yet received.
21/05/2024	Scott & Jenna	Scott (BVL) and Jenna (TCC) to provide some key points from today's meeting that can be released to the public.	Complete
21/05/2024	Michelle Wood	Extend next meeting to 1.5 hours and enable online functionality.	Complete

Actions arising:

Date:	Responsible:	Actions Required:	Tracker:
19/06/2024	Amanda Lowry	Enquire whether administration of STOP Facebook page can be transferred to Amanda	
19/06/2024	Alison Law	Follow up STOP report with Suzie	
19/06/2024	Paul Dunphy	Bring interim geotechnical assessment to next meeting	
19/06/2024	Paul Dunphy	Redistribute example condition assessment to the group	
19/06/2024	Brendon Rope	Conduct comparison of catchment areas and bring to next meeting	
19/06/2024	Paul Dunphy	Distribute assessments before next meeting.	

19/06/2024	Matt King	Discuss with the chair of the primary schools cluster if they want to be part of the working group	
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